

Catalog Definitions Documentation

PeopleSoft Module: Accounts Payable

COURSE	COURSE DESCRIPTION	NOTES / COMMENTS
AP8	Course Name: Voucher Approval	
	Course Short Name: AP8	
	Course Description: This course provides information on how to approve pre audit, post audit, wire, and journal vouchers.	
	Intended Audience: <ul style="list-style-type: none"> AP Agency Approver AP Fiscal Director or designee Division of Accounts Pre-Audit 	
	Course Duration: ½ day	
	Prerequisites: GL4, AP1	
	Delivery Method: Web Online	
	Course Objectives: Upon completion of this course, you will be able to:	
	<ol style="list-style-type: none"> 1. Approve Pre-Audit with \$500 limit Approve post audit business unit transactions according to your security. 2. Approve Pre Audit Approve pre audit business unit transactions according to your security. 3. Approve Post Audit Approve Post Audit Business Unit transactions according to your security. 4. Approve Wire Approve Wire Payments according to your security. 5. Approve Journal Approve Journal Vouchers according to your security. 	